



JOB DESCRIPTION

DIRECTOR OF TEACHING & LEARNING

PURPOSE:

The Rabat American School Director of Teaching and Learning (DTL) works in partnership with the elementary and secondary principals to optimize learning for all learners. The DTL leads development and implementation of school wide teaching and learning and works to align instruction and assessment practices at the secondary level alongside a coach who works with elementary faculty.

PREFERRED SKILLS AND EXPERIENCE:

- Self-starter, comfortable in a complex environment, able to create and organize.
- Skilled at oral and written communication.
- Able to see the big picture and also careful with details.
- Strong analytical and synthesis skills.
- Able to establish effective working relationships with staff, students, parents, and community members.
- Thorough knowledge of research-based instructional and assessment practices.
- Experience teaching adults.
- Experience interacting with adults in directing, consulting, and coaching roles.
- Skilled at facilitating effective meetings.
- Experience leading collaborative teams; able to successfully facilitate collaborative work.
- Skilled at public speaking, able to inspire others and guide follow-through.
- Experience teaching children pK-12 from many cultures.
- Understanding of the developmental needs of children and how they impact teaching and learning.





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(CONT.)

PREFERRED SKILLS AND EXPERIENCE (CONT.)

- Knowledge of inclusion practices, Multi-Tiered Systems of Support, Universal Design for Learning, WIDA.
- Knowledge of Atlas Rubicon or similar curriculum system; experience with UbD.
- Familiarity with Common Core Math and ELA standards, NGSS, C3, ACTFL, NCAS, and SHAPE, and AERO Social Studies standards.
- Familiarity with the International Baccalaureate Diploma Program, including the Approaches to Learning.
- Knowledge of the MAP growth testing process and the use of MAP data.

SPECIFIC RESPONSIBILITIES INCLUDE:

- Facilitate and develop positive, efficient, and effective communication and relationships in a complex, dynamic environment.
- Lead the Teaching & Learning Team (school principals, secondary assistant principal, elementary instructional coach) in developing goals and strategies to optimize learning for all learners. Follow through with coordination, oversight of implementation, and evaluation of results.
- Lead development of collaborative teams: train teacher leaders as team facilitators; monitor specific and collective team progress; identify and gather evidence of progress; identify and address barriers to progress.
- Coach individual secondary division teachers and collaborate with the elementary coach to set, work toward, and measure progress toward school wide learning goals; ensure implementation of standards adopted by the school.
- Manage and serve as the administrator for the school wide Atlas Rubicon curriculum platform.





JOB DESCRIPTION

DIRECTOR OF TEACHING & LEARNING (CONT.)

SPECIFIC RESPONSIBILITIES INCLUDE (CONT.)

- Lead and facilitate continuous review of the school wide curriculum. Lead development of scope and sequences and assessments for each discipline and coordinate curriculum mapping and unit planning in Atlas.
- Participate in the research, vetting, and selection of instructional resources to be procured as part of a curriculum review cycle.
- Develop and lead the approach (both job-embedded and external) to professional learning that supports school wide goals and improves collective efficacy.
- Provide professional learning to large and small groups of faculty.
- Develop and manage outside consultants as needed to provide professional learning.
- Collaborate with the director and the principals to develop and deliver orientation programs for new and returning faculty each year.
- Provide information sessions to the Board of Directors, parent groups, and others as needed.
- Network with relevant professional organizations on behalf of the school.
- Assist with data analysis regarding the effectiveness of educational programs and student performance.
- Facilitate administration of MAP testing for grades 3-10; guide teacher use of the data to set goals with students and to adjust instruction and curriculum as needed.
- Oversee AAPPL testing for World Languages from grades 5 through 10.

To apply, please send your resume, cover letter and three references to staffing@ras.ma with the subject line "Director of Teaching and Learning".

Deadline to Apply: February 1st, 2023