



# JOB DESCRIPTION

## SECURITY AGENT

Security agents are responsible for the overall safety and security of the school. Security personnel actively engage in supporting the school leadership by managing security on campus and around its parameters as well as applying the protocols set forth by school policies and procedure for the safety of the school community members and visitors.

### Salary:

54,518.00 MAD Annual Gross

### Reports to:

Security Supervisor

### Responsibilities and Duties:

- Patrolling the campus premises to prevent and detect intrusion and ensure security of access gates.
- Monitoring the entry/exit of students, employees, and visitors.
- Monitoring the entry/exit of vehicles through the bus gate.
- Directing visitors with appointments to reception and logging their entry to the Campus.
- Monitoring the video surveillance (CCTV system) and reviewing footage upon request from the designated administrators.
- Reactive Response to alarms and execution of quick actions detailed in the emergency guide.
- Alerting the supervisor and authorities in case of emergencies and/or security breaches.
- Provide daily reports regarding incidents and irregularities (i.e. equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences).
- Conducting & reporting security checks for doors, gates, windows, etc.



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### Qualifications:

- High school diploma or equivalent.
- Minimum of 4 years experience in a similar position.
- Speaks and understands French and English is desired.
- Physically fit.

If interested, please send your application to [staffing@ras.ma](mailto:staffing@ras.ma) with the subject line: "Security Agent"

### Deadline to Apply:

October 12th, 2022